

DID YOU KNOW?

Quick Staff Submission Guide

At DBHIDS, Organizational Development conducts research, analyzes data, monitors current trends impacting behavioral health, and promotes employee collaboration by creating accessible opportunities for staff to address internal needs, close outcome gaps, and amplify their voices.

Purpose

DBHIDS' weekly Thursday "Did You Know?" Employee Educational Communication is designed to enhance knowledge and increase awareness across a variety of topics while fostering an inclusive workplace culture.

Submission Requirements

Please submit one to two sentence about your topic (an engaging snapshot), along with a relevant picture and the reference link. Note: Your submission(s) will be added to the existing rotation of announcements and prioritized based on the communication calendar and the relevance of each month's featured topics.

Note: Your submission(s) will be added to the existing calendar in the order received on a first-come, first-served basis. Efforts will be made to align your topic with a specific recognition period or month; however, placement cannot be guaranteed due to the existing announcement lineup and scheduled calendar commitments.

Example: Did You Know?



Almost all people affected by emergencies and natural disasters [experience psychological distress](#), and typically improve over time.

[Click here](#) to submit content for Lunch & Learn or one of the following virtual employee educational platforms:

ChatUP: A one-hour safe space that promotes staff connection and open conversation.

Lunch & Learn Series: A 1.5-hour presentation featuring a variety of engaging topics.

SkillUP: A 20-minute pre-recorded learning segment.

Did You Know?: A weekly workforce educational communication.

For questions, email Hakeem Johnson, Organizational Development Operations Manager at Hakeem.Johnson@phila.gov.