City of Philadelphia
Department of Behavioral Health and Intellectual disAbility Services
DBHIDS Quality Management and Compliance (QMaC) Unit

Significant Incident Report Extension Request Form (Non-HCSIS/EIM)

TO: DBHIDS Significant Incidents DBHIDS.SignificantIncidents@phila.gov

FROM:

DATE:

RE: Request for Significant Incident Investigation Report Extension Regarding

CASE NAME: CASE NUMBER:

I am requesting an extension to submit the completed Significant Incident Report for the above-referenced individual by , to ensure that all necessary information is thoroughly reviewed and accurately documented.

Please choose one format to access the form: DBHIDS Investigation Report – Print Version, Fillable PDF Version, or Online Form (Microsoft Forms) at DBHIDS.org/QMaC.

Identify and list the information still needed.

Reviewed by DBHIDS Investigator:	Date:

For questions, comments, or technical assistance related to Significant Incidents, please contact the DBHIDS Compliance Program:
888-686-6332 or 215-253-4315
215-685-5564 (fax)
DBHIDS.SignificantIncidents@phila.gov
DBHIDS, Quality Management and Compliance, Significant Incidents
1101 Market St., Seventh Floor, Philadelphia, 19107

City of Philadelphia
DBHIDS
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