

Provider Bulletin # 18-11
**The Philadelphia Department of Behavioral Health and Intellectual
disAbility Services (DBHIDS)**
Community Behavioral Health (CBH)

**Mental Health and Substance Use Outpatient Treatment Providers
Access Forms**

July 10, 2018

CBH would like to maintain a data repository to monitor mental health and substance use outpatient provider capacity information. This information will be posted on the DBHIDS website so CBH members and other stakeholders can easily identify providers with immediate openings to promote treatment on demand. Two separate forms will be used, one for mental health outpatient programs and one for substance use outpatient programs. CBH requests providers complete the form corresponding with their license type at regular intervals to report current census and available openings. See below for forms and frequency requirements:

- **Mental Health Outpatient Provider Access Form** (<https://app.keysurvey.com/f/1192610/17ac/>)
All in-network mental health outpatient providers will complete the Access Form by 12:00pm on the **last day of every month**.

- **Substance Use Outpatient Provider Access Form** (<https://app.keysurvey.com/f/1192596/1189/>)
All in-network drug and alcohol outpatient providers will complete the Access Form by 12:00pm on Friday on a **bi-weekly** basis.

This provider contractual obligation will be effective **August 10, 2018**, with the expectation that providers will submit their first completed form on **August 31, 2018**.

Please contact your assigned Provider Relations Representative with any questions.