

Business Glossary

Business terms used across the DBHIDS business organization. Duplicate terms are in red.

Terms included: Authoritative

[Collapse All](#)



A

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Allocation	A	ALCTN		A monetary amount decided upon to fund a service for a particular fiscal year.	
Authorization	A	ATHRZTN		The approval by DBHIDS for a service recipient to receive services from a provider agency which will be funded. The service recipient may choose not to accept the authorized service.	

B

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Behavioral Health Services Reporting Classification Chart	A	BHSRCC		OMHSAS updates and distributes the chart to the BH-MCOs semi-annually. The chart assists the BH-MCOs with determining the appropriate coding of services for both financial and encounter data reporting for HealthChoices. The BHSRCC is intended to assist the BH-MCOs in establishing edits in their reporting processes. However, it is not in any way intended to limit or expand behavioral health services in the HealthChoices Program. OMHSAS advises the BH-MCOs to keep the previous charts as reference guides.	

C

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Case Archive Date	A	ARCHV_DATE		The date on which the Incident/Case instance is archived. Only Closed Incident/Case instances can be archived.	
Case Closed Indicator	A	CLSD_IND		The designation as to whether this Incident/Case instance is Closed or Open (default).	
Case Created Date	A	CRTD_DATE		The date the Incident Record is entered by the Risk Management Unit.	
Case Determination Type Code	A	DTRMNTN_TYPE_CODE		The code representing the Incident determination.	
Case History	A	CASE_HSTRY		The attributes that define a Case at a particular point in time.	
Case History Timestamp	A	HSTRY_TMSP		The timestamp for when this record version was created.	
Case Identifier	A	CASE_ID		The DBHIDS Data Warehouse assigned value to uniquely identify the specific Incident instance.	
Case Investigation Indicator	A	INVSTGTN_IND		The determination as to whether this Incident will be investigated by RMU.	
Case Investigator Identifier	A	INVSTGTR_ID		The DBHIDS MDM system assigned value to uniquely identify the Investigator assigned to the Incident instance.	
Case Note	A	CASE_NOTE		A freeform note related to a case.	
Case Note Text	A	NOTE_TEXT		A freeform case note.	
Case Note Timestamp	A	NOTE_TMSP		The date and time the Case Note was entered into the source system.	
Case Status Timestamp	A	STTS_TMSP		The date and time the Case Status was entered into the source system.	
Case Status Type	A	CASE_STTS_TYPE		A category indicating the status of a Case.	
Case Status Type Code	A	CASE_STTS_TYPE_CODE		A code representing one of the valid Status Types for a Case.	

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Chronic Homeless	A	CHRNC_HMLS		An individual who is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter AND has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years, where the cumulative total of the four occasions is at least one year AND can be diagnosed with one or more of the following: substance use disorder, serious mental illness, developmental disability, posttraumatic stress disorder, cognitive impairments resulting from brain injury or chronic physical illness or disability	
Community Behavioral Health	A	CBH		A not-for-profit 501c (3) corporation contracted by the City of Philadelphia to provide mental health and substance abuse services for Philadelphia County Medicaid recipients	
Component	A			A division of the DBHIDS organization that oversees and manages Programs. Used in the Program Activity Code(PAC)	
Cost Center	A	COST_CNTR		The service utilization area to which a Program Activity is charged. Designated by OMHSAS	
Cost Center Code	A	COST_CNTR_CODE		One of an enumerated list of all allowable values representing a Cost Center.	

D

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
DBHIDS	A	DBHIDS		Department of Behavioral Health and disAbility Services	
DBHIDS Division	A	DBHIDS_DIV		An organizational unit at the highest level within the Department of Behavioral Health and Intellectual disAbility Services.	
DBHIDS Division Code	A	DBHIDS_DIV_CODE		The abbreviation for the DBHIDS division.	
Determination Type	A	DTRMNTN_TYPE		A category indicating the determination of the Case.	
Determination Type Code	A	DTRMNTN_TYPE_CODE		The code representing the determination.	
Determination Type Description	A	DTRMNTN_TYPE_DES		The definition of the Determination Type Code.	
Division	A	DIV		A division of the DBHIDS organization that oversees and manages Programs. See also Component	
Division Name	A	DIV_NAME		The legal name of the DBHIDS division. See Division	

E

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Eligibility Verification System	A	EVS		A State system, accessed through PROMISE, which provides the most current information available regarding a recipient's Medicaid eligibility and scope of coverage. EVS will also provide details on the recipient's third party resources and managed care plan when applicable.	
Embreeville Class Member	A	EMBRVL_CLS_MMBR		Any person who has resided at the Embreeville Center for any length of time since April 21, 1992.	
Encounter	A	ENCNTR		Any contact between a service recipient and a provider agency.	
Encumbered	A			The percentage of the service contract which has been allocated to providers. 100% encumbered means all the monies have been allocated to providers. At times, Fiscal may not allocate all the monies in order to avoid having to ask for additional monies from the funding source. This allows Fiscal to increase the allocations to a specific provider more easily.	

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Episode	A	EPSD		An Episode is a sequential number associated with the Service Recipient used for tracking each request for service. The service may or may not be approved and/or authorized.	
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F

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Facility	A	FCLTY		A specific Provider Agency location.	
Fee For Service	A	FEE_FOR_SVC		Payment model where Agency Provider receives payment for each service rendered to the Service Recipient	
Fiscal Year	A	FSCL_YEAR		A 12 month period used for Financial reporting. See also City Fiscal Year, Federal Fiscal Year, and State Fiscal Year also	
Funded Bed	A	FNDD_BED		Number of beds which are available for use and have monies available	
Funding Source	A	FNDNG_SRC		The method on how services are paid for through State funding, waivers, and exceptions.	

H

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
HCSIS Consumer Identifier	A	HCSIS_CNMR_ID		The HCSIS system generated value for each Service Recipient within the HCSIS system.	
HCSIS Incident Identifier	A	HCSIS_INCDNT_ID		The HCSIS system generated value for each specific Incident instance.	
Health Insurance Portability and Accountability Act	A	HIPAA		The Health Insurance Portability and Accountability of Act demands that all HIPAA covered businesses prevent unauthorized access to "Protected Health Information" or PHI. PHI includes patients' names, addresses, and all information pertaining to the patients' health and payment records.	
Home and Community Services Information System	A	HCSIS		The Home and Community Services Information System (HCSIS) Offices of Developmental Programs (ODP), Social Programs (OSP), Child Development and Early Learning (OCDEL) and/or Mental Health and Substance Abuse Services (OMHSAS) information system. The Offices provide Home and Community-Based Services to individuals in Pennsylvania. The application is intended exclusively to record information about providers of services funded and/or licensed by the above offices. The application captures basic demographic information, provider organizational information, and service/location data for services provided under ODP, OSP, OCDEL and OMHSAS. Only providers that have signed-up and recorded services in HCSIS will be eligible to provide and receive payment for these services. Provider Agencies can review service definition documentation and access job aids useful for updating and reviewing provider information in HCSIS.	
Homeless	A	HMLS		An individual has no residence and who lives in a place not meant for human habitation, a safe haven, or in an emergency shelter and can be diagnosed with one or more of the following: substance use disorder, serious mental illness, developmental disability, post-traumatic stress disorder, cognitive impairments resulting from brain injury or chronic physical illness or disability.	
Homeless Episode	A	HMLS_EPSD		The period of time that begins when a Homeless Service Recipient is first documented as meeting one of the definitions of homelessness and ends when the person no longer meets any definition of homelessness. A Homeless Service Recipient can have multiple episodes of homelessness; however, the episodes cannot overlap.	

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Homeless Episode Definition	A	HMLS_EPSD_DFNTN		A Homeless Definition that applies to a specific Homeless Episode. At least one but more than one can apply to the same Homeless Episode. The begin date of the Homeless Episode Definition cannot be earlier than the begin date of the Homeless Episode, and the end date of the Homeless Episode Definition cannot be later than the end date of the Homeless Episode.	
Homeless Episode Identifier	A	HMLS_EPSD_ID		Identifies an instance of a Homeless Episode	
Homeless Outreach Encounter	A	HMLS_OTRCH_ENCNTN		A documented contact between an Outreach worker and an identified Homeless Service Recipient.	
Homeless Service Recipient	A	HMLS_SRVC_RCPNT		A person receiving services that meets, has met or may potentially meet one of the in-scope definitions of homelessness. A subtype of Service Recipient that is of interest to the Homelessness Subject Area.	

I

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Incident Date	A	INCDNT_DATE		The reported date upon which the specific Incident instance occurred.	
Incident Manager	A	INCDNT_MNGR		A subtype of Staff Member that is assigned as the manager of an Incident Case.	
Incident Manager Identifier	A	INCDNT_MNGR_ID		The system assigned value to uniquely identify the specific Incident Manager instance.	
Intellectual disAbility Services	A	IDS		The division of DBHIDS which create, promote, and enhance the support and services available to people with intellectual disability.	
Investigator Identifier	A	INVSTGTR_ID		The DBHIDS Data Warehouse/MDM system assigned value to uniquely identify the specific Investigator instance.	

M

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Master Client Index Number	A	MCI_NUM		The Master Client Index Number is a unique identifier required for each client enrolled in any PA DHS system. Since a client may be served by different program offices within PA DHS and multiple departments across the Commonwealth, this ID number helps to track the same client across various program	
MHX Number	A	MHX_NUM		The MHX number represents the Base-funded mental health service recipient ID assigned by CIS, for the purpose of County reporting to OMHSAS of encounter data.	

O

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Office of Addiction Services	A	OAS		Formerly known as the Coordinating Office for Drug and Alcohol Abuse Programs (CODAAP), plans, funds, and monitors substance abuse prevention, intervention, and treatment services in Philadelphia.	
Office of Developmental (PA)	A	ODP		Provides individuals with intellectual disability, autism, and their families the services and supports they need and the opportunity to make real choices about living, working and options for social activities to enable them to live in and participate fully in the life of their communities.	

P

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
PAC Modifier	A	PAC_MDFR		A segmentation created by RIM IT to further refine the definition of PAC code based on the needs of Program.	

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Pennsylvania's Enterprise to Link Information for Children Across Networks	A	PELICAN		An early childhood data system, the Early Learning Network (ELN), to enable better evaluation of and support for program decisions at all levels.	
Program Activity	A	PRGRM_ACTVTY		A Program Activity represents the association of a DBHIDS Division, a Funding Program, a Cost Center and an Activity. The Program Activity Code is the business term used to describe the primary key and is a concatenation of the Codes representing each of the four components.	
Program Activity Code	A	PAC		This categorizes the type of County Funded service available to a service recipient. It identifies the DBHIDS Division, source of funding, Cost Center, and specialization within the Cost Center. Program Activity Codes are provided by Fiscal and associated to State CPT codes. The PAC Code formula is: Component + Funding Source + Cost Center + Program Activity.	
Program Fund	A	PRGRM_FUND		The nature of the funding source for a Program Activity.	
Provider Agency	A	PRVDR_AGENCY		A State registered and approved person or organization which offers services or goods to the service recipient.	
Provider Agency Identifier	A	PRVDR_AGENCY_ID		A DBHIDS MDM system generated identifier used to define an instance of a Provider Agency	
Provider Facility	A	PRVDR_FCLTY		A physical location for a Provider Agency.	
Provider Reimbursement and Operations Management Information System	A	PROMISe		The HIPAA-compliant claims processing and management information system implemented by the Pennsylvania Department of Public Welfare (DPW) in March 2004. PROMISe™ is a single system that processes human services claims and manages information for numerous Commonwealth human services programs: Offices of Medical Assistance Programs, Mental Health and Substance Abuse Services, Intellectual disAbility, Social Programs and Departments of Aging and Education.	

R

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Referring Party	A	RFRNG_PRTY		An organization or individual who contacts a department to refer a person for services	
Reporting Agency	A	RPRTNG_AGENCY		The Provider Agency that has entered an Incident Report into HCSIS.	
Reporting Agency Corporate Name	A	CRPRT_NAME		The official registered corporate name of the Reporting Agency.	
Reporting Agency Identifier	A	RPRTNG_AGENCY_ID		The unique value that identifies the Reporting Provider Agency for the specific Incident instance.	
Reporting Agency SCO Indicator	A	SCO_IND		Designates whether the agency is a Service Coordination Organization.	

S

Terminology	Status	Data Architecture Abbreviation	Business Abbreviation	Data Architecture Definition	Business Definition
Service	A	SRVC		An approved type of activity performed by a Provider Agency to the benefit of a Service Recipient.	
Service Contract	A	SVC_CNTRCT		The detailed obligation between the Provider Agency and CBH/City to provide services to qualified service recipients in return for payment within the dates specified in the contract	
Service Recipient Embreeville Indicator	A	EMBRVL_IND		Indicates if Service Recipient is covered under the Emreeville settlement and must be monitored.	
Service Recipient First Name	A	FRST_NAME		The First, Given, Forename Name that contributes to the full nomenclature of the Service Recipient.	

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Service Recipient Identifier	A	SRVC_RCPNT_ID		The DBHIDS MDM assigned value to uniquely identify the service recipient related to the specific Incident instance, what HCSIS calls "Consumer".	
Service Recipient Last Name	A	LAST_NAME		The Last, Family, Surname Name that contributes to the full nomenclature of the Service Recipient.	
Service Recipient Pennhurst Indicator	A	PNHRST_IND		Indicates if Service Recipient is covered under the Pennhurst settlement and must be monitored.	
Staff Member	A	STAFF_MMBR		A DBHIDS Employee in one or more roles of System User, Investigator or Case Manager.	
Staff Member First Name	A	FRST_NAME		The First, Given, Forename Name that contributes to the full nomenclature of the Staff Member.	
Staff Member Job Title Description	A	JOB_TTL_DES		The current Job Title held by the Staff Member.	
Staff Member Last Name	A	LAST_NAME		The Last, Family, Surname Name that contributes to the full nomenclature of the Staff member.	
Staff Role Type	A	STAFF_ROLE_TYPE		A category indicating the role that a Staff Member fills.	
Standard term	A	STD_TERM		A term that has been thoroughly evaluated and approved by the team and that has been defined as definitively describing a characteristic of the enterprise or organization. See also candidate term.	
Steward	A	STWRD		The user or group of users that is responsible for the definition, purpose, and use of business glossary assets or the information assets that are described in the metadata repository. The steward does not have to be a user of the business glossary.	
Supports Coordination Organization	A	SCO	SCO	An organization qualified by IDS to provide services that assist participants in gaining access to needed program and state plan services, as well as needed medical, social, educational, and other services.	
Synonym	A	SYNM		A term that has the same meaning as another term. A term can have multiple synonyms. The relationship is symmetrical and transitive; that is, if term A is a synonym of term B, and term B is a synonym of term C, each term is a synonym of the others.	
System	A	SYSTEM		An application or data source where data is captured from.	