

**Wellness Initiatives Request for Proposals
Questions & Answers (Round 2)
4/29/2016**

1. Is there a proposed budget set aside for the above-mentioned RFP?

This service has been approved in our budget and is being procured because it is expected to exceed \$32,000 annually. The exact amount of the contract will be determined by the scope services the selected vendor can provide that is most desirable and economical for CBH.

2. What is the projected date of award notification?

As stated in the RFP on page 11, the Notification of the Right to Negotiate this contract will be posted on the DBHIDS Website, Contracting Opportunities page, by May 13, 2016. It is our goal to establish a contract for services to begin by June 1, 2016.

3. Besides the 390 employees that CBH employs, are there additional family members, residents or other participants who will qualify? If so, how many?

CBH is looking to engage the approximately 700 covered lives, including family members who are covered in addition to employees.

4. How many physical sites/locations are under CBH where screenings and wellness events can be held?

All events will be held at CBH's main office, located at 801 Market Street, Philadelphia, PA 19107.

5. Will there be any consideration to any wellness or activity trackers for participants?

Yes. Trackers are currently used.

6. Will there be any consideration to ongoing health coaching or smoking cessation programs?

Yes. There is currently a smoking cessation program.

7. Do you currently work with any organizations, vendors, insurance companies that provide wellness and preventive services?

Yes, we are currently under contract with several entities that provide wellness services including but not limited to dieticians, health fairs, smoking cessation, on-site yoga, health screenings, and EAP.

- 8. Is there a program currently in place that addresses the scope of work you require in this bid? If so, what are the changes would you like to see and successes you have seen?**

CBH is looking to engage a consultant to provide strategic overlay to improve our return on our investment of wellness dollars.

- 9. Is there an established budget for this program? If so can you specify?**

Please see Question #1.

- 10. Will consideration be given to an organization outside the city of Philadelphia and outside the state of Pennsylvania if that organization is able to produce a certificate of good standing in its home state with the proposal and obtain a necessary tax and business certification in Pennsylvania once the contract is awarded?**

*CBH will consider all qualified vendors for the right to negotiate this contract. Mirroring the City of Philadelphia's policy on the procurement of services, special consideration is given to businesses that are **1)** located within the City of Philadelphia, or **2)** owned by minority, women or disabled individuals. However, an Applicant that does not qualify as one of these special considerations will not be precluded from consideration.*

With regard to paperwork that is required with this submission, it is the same regardless of the location of the Applicant.

- 11. How should the proposals be submitted? If you require hard copies, please specify the number of copies and to whom and where it should be addressed. If an electronic copy is required, please confirm that it should be addressed to you.**

In addition to various requirements discussed throughout the RFP, specific information with regard to the delivery of responses can be found on pages 11 and 12.