

**National Committee for Quality Assurance (NCQA) Services Request for Proposals**  
**Questions & Answers**  
**11/22/2017**

1. Based on the explanation on page 5 (in section IIIA 1.c.) the description for items 2a – 2e (5 sections) has to be only 8 single spaced pages and if we provide description that is longer than 8 pages our response might be disqualified.

Based on the description asked in the RFP it is impossible for us to include such narrative on 8 pages only, we need to include information about our company, structure and services, our relevant experience about our past work, the scope of work to be provided, include resumes of personnel to be involved in the project, include references and provide project plan and timeline. If we were to abide by the RFP our proposal will be incomplete and I am afraid it will not meet your needs.

*After discussion and consideration of what CBH has asked from respondents and the page limitations placed on narratives, CBH has decided to change the 8-page narrative limit (found on page 5, section III.A.1.c “Format Requirements”, paragraph two) to **20 single-spaced pages**. The paragraph shall now read:*

*“Applicants are required to limit their narrative responses to **20 single-spaced pages**. This page limit includes sections 2.a. – 2.e. below. There are no limitations for the cost proposal and organizational requirements, sections 2.f and 2.g. If you have responded to a requirement in another part of your proposal, make reference to that section and do not repeat your response. Applicants whose narrative exceeds **20 single-spaced** pages may have their proposals considered non-responsive and be disqualified.”*

*Additionally, please note that other sections in the RFP discuss the use of attachments/appendices/addendums, including resumes and certifications, that do not count toward the narrative limit.*