

Provider Bulletin #16-06
**The Philadelphia Department of Behavioral Health and Intellectual
disAbility Services (DBHIDS)**
Community Behavioral Health

Daily Psychiatric and Substance Abuse Open Bed Registry
November 3, 2016

Community Behavioral Health (CBH) has developed a secure cloud-based psychiatric and substance abuse inpatient bed registry to collect, aggregate, and review data on the availability of inpatient beds for all in-network facilities on a daily basis. The cloud-based bed availability form will serve as a tool to assist CBH's clinical department and the Crisis Response Centers (CRCs) to identify potential bed availability in a more efficient manner in an effort to reduce the length of time members spend at the CRC awaiting acute inpatient psychiatric placement. The bed availability form is not intended to eliminate providers' existing requirements to call facilities to review the member's clinical presentation and to ensure the appropriateness of the admission. The bed availability form is designed to enable CBH and the CRCs to be more effective in determining bed availability and assess ongoing network capacity.

The Daily Reporting Of Bed Capacity Protocol:

- All in-network bed based providers will report their bed availability seven days a week (including weekends and holidays).
- The bed availability form must be submitted to CBH by 12:00pm using the Form.Com cloud-based platform.
- Providers are required to complete the information on the form as it relates to their facility regarding gender, adult, child, and adolescent bed availability.
- Each facility will need to designate staff (name, e-mail, and phone number) responsible for submitting the bed availability form to CBH. A report will also be generated on a regular basis to capture providers who have not submitted an available bed report. Failure to submit a daily bed availability form will be considered to be in violation of the CBH provider agreement.

CBH is seeking real time data regarding bed availability but recognizes that this information is ever changing throughout the day. The bed availability form is intended to capture providers' best estimates of discharges.

The daily report of acute psychiatric inpatient bed availability will be effective as of December 5, 2016. Please direct inquiries regarding this bulletin to your provider representative.