

**CITY OF PHILADELPHIA  
DIVISION OF THE OFFICE OF HEALTH & OPPORTUNITY  
Department of Behavioral Health & Intellectual disAbility Services**

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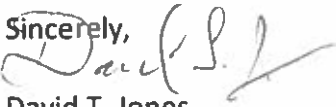
October, 2015

The Department of Behavioral Health & Intellectual disAbility Services in its efforts to more fully integrate services has developed a referral packet for all behavioral health case management services. The Office of Mental Health (OMH) /Community Behavioral Health (CBH), Targeted Case Management Unit has adopted this enclosed application effective November 1<sup>st</sup>, 2015. Please destroy all other versions of Targeted Case Management (TCM) or Behavioral Health Special Initiatives (BHSI) Intensive Case Management applications, as they will no longer be accepted after January 1, 2016. The application for children's case management will not be changed at this time.

We are sending this application as you are a referral source for Targeted Case Management and Behavioral Health Special Initiatives (BHSI) Intensive Case Management. All behavioral health case management services will be reviewed utilizing this one application going forward. Once received with an accompanying psychiatric evaluation, this application will be reviewed for medical necessity for behavioral health case management services in the targeted case management system. The Targeted Case Management Unit will make every effort to review this application in a timely manner and inform the referral source whether the services will be authorized, and when a provider will be available.

Please make copies of the new application and share with any colleagues who may not have received a direct mailing. These forms will also be available on the DBHIDS website. There are instructions attached to each application for your use as you complete the new forms. Please do not fax these instructions back to us.

You may notice that this is the same application packet that is currently in use for the Transitions, Integration and Partnerships (TIP) referral. Beginning November 1, 2015, you will be able to utilize the same application form for either or both services. However, currently the form must still be submitted as per the instructions, to each unit separately.

Sincerely,  
  
David T. Jones

Cc: Joan Erney  
Sandy Vasko  
Roland Lamb